

FEATURE OVERVIEW

# PRE SCREEN

AVAILABLE IN MANY LANGUAGES



# First steps

Your requirements. Our software.

## **Setup-Wizard**

Our setup-wizard guides you through the setup-process and supports you to adapt Prescreen to your companies individual needs.

## **Website-Widget**

Automatically synchronize your advertised jobs with your company's career page using the Prescreen widget.

## **Full integration**

Take advantage of the numerous opportunities to better integrate Prescreen into your company's website.

## **1-click career page**

Create a free career page, hosted and customized to your corporate guidelines, within minutes.

## **100% customizable job templates**

Simply create appealing job templates that match your corporate identity with our editor - no programming skills required.

## **Consulting**

You have special requirements?  
We actively support and advise you during the implementation of your recruiting system.

## **Flexible application process**

Determine the questions and length of the application process for each individual job.

## **Transparent and fair pricing model**

Choose the pricing-package that suits your companies recruiting volume. Thus, you only pay for the service that you actually need.

## **Online apply button**

Your candidates reach your job ads with just one click and can apply to all your job openings directly online.

## **Mobile job ads**

All job ads that have been created with Prescreen are automatically responsive and adapt to the screen size of any device.



# Acquire candidates

Manage all your recruiting channels. Generate more candidates.

- Publish to 300+ job boards**

Post your job opening to the job boards of your choice and generate more applicants
- Strongly discounted ad packages**

Benefit from our exclusive partner price when booking your preferred job boards.
- Integrated assessment modules**

Send your candidates to the second round and confront them with scientifically based online assessments.
- Candidate centre**

Offer candidates a platform to view and manage their personal information.
- Mobile application process**

Allow candidates to apply via smartphone or tablet.
- Talent pool search**

With a single click, Prescreen can generate a candidate shortlist, offering you a pre-selection from your talent pool.
- E-mail applications**

Prescreen parses and imports all e-mail applications and saves them in your recruiter account.
- Social media channels**

Reach more potential candidates by sharing your job ads on your company's social media channels with only one click.
- Multilingual**

Prescreen is available in numerous languages - for recruiters and candidates.
- Flexible job board integration**

Publish your job ads to niche jobboards automatically.
- Questionnaires**

Request further information at any point during the recruiting process and confront candidates with a custom questionnaire.
- CV parsing**

All CVs are imported and fully extracted. Thus, recruiters can search for any candidate information.

# Manage applications

Your recruiting process. From screening to hiring.

- Flexible user roles**  
Manage your colleagues access by defining user roles.
- Pre-sorted candidate list**  
Receive a pre-sorted candidate list through our matching technology.
- E-mail parsing**  
Candidates can reply directly to your email. Any messages are imported directly into your Prescreen account.
- Adaptable recruiting process**  
Lead your candidates through the various steps of your personal recruiting process.
- E-mail signatures**  
Create custom html-signatures, that are automatically attached to your messages and highlight your company's communication strategy.
- CV download**  
CV's can be downloaded complete with all personal information or as anonymous files.
- Reminder function**  
Always stay up-to-date. The reminder function automatically notifies you of unfinished tasks.
- Full-text-search**  
Browse your candidate database. All candidate information is included.
- Message templates**  
Create message templates to ensure personal and efficient communication.
- Desktop and mobile ready**  
Thanks to its flexible user interface and modern technology, Prescreen is available on all devices.
- Automatic confirmation of receipt**  
See whether your candidates have read your messages, without them noticing it.
- Messaging centre**  
All of your candidate communication at one glance. Manage all your incoming and outbound messages from one central point.

# Reporting

Optimization through ongoing analysis. Tailored to your needs.

## ✓ Applicant acquisition

Monitor the efficiency of your recruiting channels and measure which of your recruiting channels is most effective.

## ✓ Application status

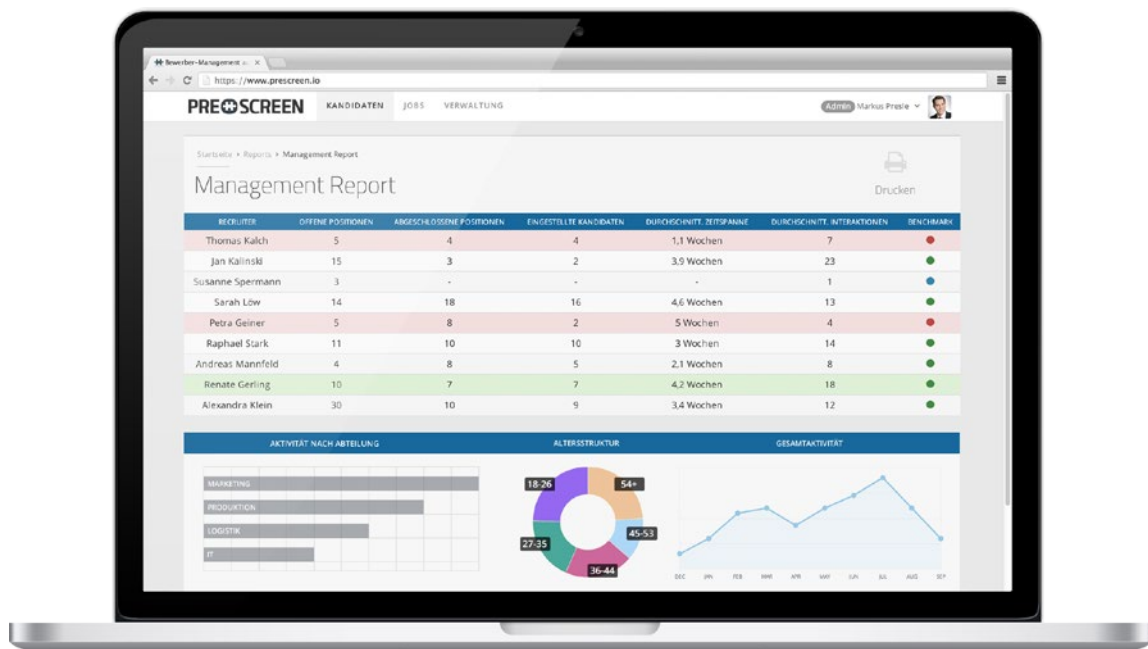
Measure the number of incoming applications and the related application statuses.

## ✓ Recruiting process

Maintain a detailed overview of each step of your recruiting process and identify its weak-points.

## ✓ Individual reports

On demand, we create custom reports that include the KPIs that you would like to measure.



# Checklist · Choosing a supplier

Things to make sure before choosing an e-recruiting software.

- You are able to test the software and its complete range of functions.

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- A trial period is not related to extensive waiting times.

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- Processes can be changed while the software is in use.

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- You are able to make changes without having to consult customer support.

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- The supplier offers a transparent pricing structure.

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# Checklist · Project launch

Things that have to be prepared before implementing an ATS.

- Summarize CI-specifications and job templates.

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- Outline the current recruiting process(es).

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- Outline the current application process(es).

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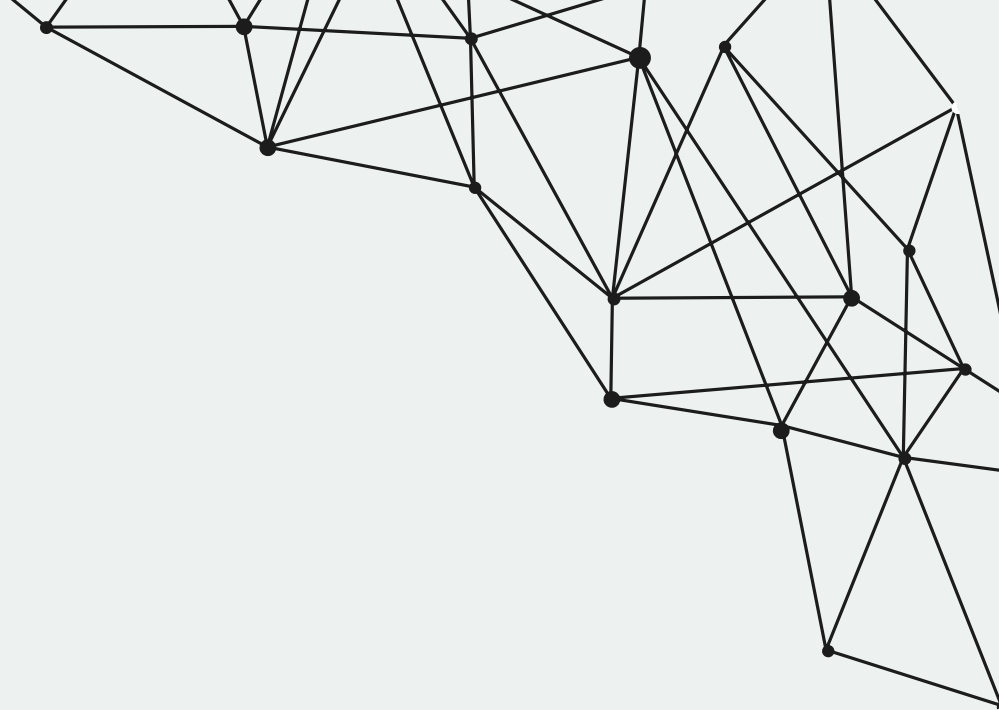
- Catalogue all messaging templates.

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- Contact IT to evaluate possible integration methods to your career site.

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